



## W2 FAQ

Q: When will I receive my W2?

A: Your W2 must be postmarked by January 31<sup>st</sup>, however, it is not required to be received by January 31<sup>st</sup>.

Q: When will my W2 be available via the Aureon HRis Employee Self-Service?

A: Your W2 is available now. All employees have access to their W2 via the Employee Self-Service regardless of active or inactive status.

Q: What if I worked for two different companies during the calendar year and both of those companies use Aureon HR for payroll?

A: You will receive one W2 showing earnings from both companies.

Q: What if my state and federal wage amounts on my W2 don't match?

A: This would depend on state taxable amounts. Consult a tax advisor if you have more detailed questions.

Q: What do the amounts in the boxes on my W2 mean?

A: Reading amounts on your W2:

**Box 1** – Wages, Tips, Other Comp - Gross Wages minus pre tax deductions (including health, dental, and vision benefits, and pre-tax retirement deferrals).

**Box 2** – Federal Income Tax Withheld – Federal Taxes withheld from payroll.

**Box 3** – Social Security Wages – Gross wages minus pre tax deductions (including health, dental, and vision benefits, **NOT INCLUDING pretax retirement deferrals**) up to the limit.

**Box 4** – Social Security Tax Withheld – Social Security Taxes withheld from payroll.

**Box 5** – Medicare Wages, Tips – Gross wages minus pre tax deductions (including health, dental, and vision benefits, **NOT INCLUDING pretax retirement deferrals**).

**Box 6** – Medicare taxes withheld – Medicare Taxes withheld from payroll.

**Box 12** – If any amounts are listed here, please refer to the table on the reverse side/second page detailing code descriptions for this box.